



## Senior First Level Controller (Grade V)

The Southern Regional Assembly, wishes to recruit full-time permanent Senior First Level Controller for Interreg funded programmes/projects within the EU Programmes Division.

### The Post

Reporting to the Auditor (Grade VII) duties will include:

- Processing and appraising expenditure claims by ETC Projects;
- Carrying out verification checks on declared expenditure, including on the spot checks;
- Assisting with financial management;
- Dealing with enquiries from approved projects and project partners;
- Assisting the Auditor or other senior officers

### The Person

Candidates should be well educated, with excellent interpersonal & communications skills and an ability to deal with people across a range of organisations. The successful candidate must have a relevant accounting/finance qualification and/or at least two years relevant experience in the area of finance/audit and financial procedures. A good standard of experience in office organisation is also desirable. Candidates should have satisfactory knowledge of public service organisation in Ireland and a practical understanding of economic, social and physical development issues at EU, national and regional level. Knowledge and experience in EU-funded programmes, preferably on Structural Funds and/or cross-border, transnational or inter-regional co-operation is desirable, as is knowledge & experience of financial management.

### Salary

Salary is €43,633 - €52,401 p.a. (inclusive of Long Service Increment).

The Local Government Superannuation Scheme will apply to this post.

### Location

The Assembly Headquarters is located in Waterford City

### Closing Date

The closing date for receipt of completed application forms is **Thursday 3<sup>rd</sup> December 2020**

### Further Details

Application forms and further particulars can be downloaded from the website [www.southernassembly.ie](http://www.southernassembly.ie) or from **Email:** [hr@southernassembly.ie](mailto:hr@southernassembly.ie)

*The Southern Regional Assembly is committed to a policy of equal opportunity*

