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What is expected from a regional action plan

Tionól Réigiúnach an Deiscirt
Southern Regional Assembly

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What is an action plan?

*"Produced by each region, the **action plan** is a document providing details on how the **lessons learnt** from the cooperation will be **implemented** in order **to improve** the policy instrument that is addressed within their region.*

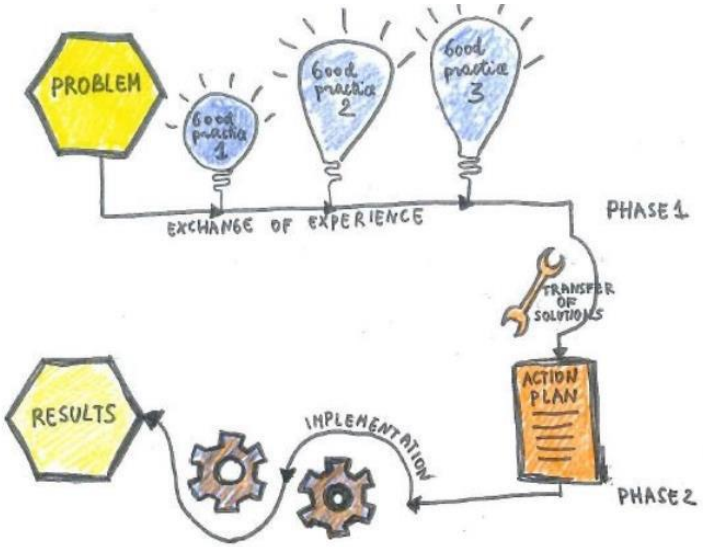
It specifies the nature of the actions to be implemented, their timeframe, the players involved, the costs (if any) and funding sources (if any). […]"

Definition from the programme manual, section 4.1.

What is an action plan?

The action plan specifies **concrete actions**:

- ✓ for **your region** (not for the JS!)
- ✓ deriving from phase 1 **(‘transforming learning into actions’)**
- ✓ implemented during phase 2 **(with own funds)**



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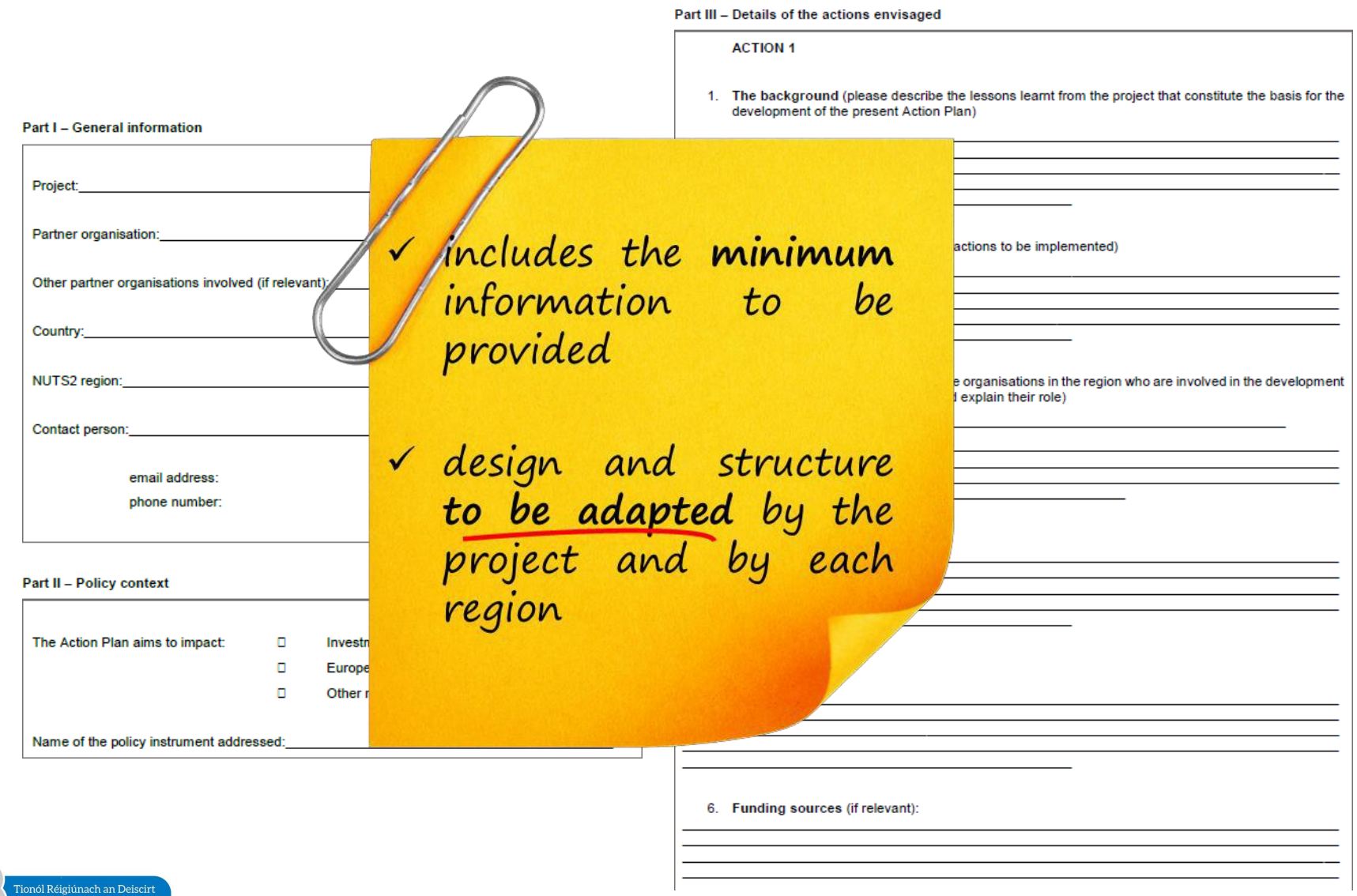
Programme template



Part I – General information

Project:

Partner organisation:

Other partner organisations involved (if relevant):

Country:

NUTS2 region:

Contact person:

email address:

phone number:

Part II – Policy context

The Action Plan aims to impact: ☐ Investm ☐ Europe ☐ Other r

Name of the policy instrument addressed:

Part III – Details of the actions envisaged

ACTION 1

1. **The background** (please describe the lessons learnt from the project that constitute the basis for the development of the present Action Plan)

actions to be implemented)

e organisations in the region who are involved in the development l explain their role)

6. **Funding sources** (if relevant):

✓ includes the **minimum** information to be provided

✓ design and structure **to be adapted** by the project and by each region

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Make it relevant for you

- ✓ **Customised layout:** project logo, partner logo, name the policy instrument addressed

- ✓ **Length & simplicity:** no minimum or maximum number of actions - one or two actions may be enough as long as they are clear and relevant

- ✓ **Language:** whatever language is most convenient for partner and stakeholders. If the AP is not in English, provide a **comprehensive summary in English**

A good action plan…

…is a plan where the **actions are:**

- ✓ **described in detail** (what, where, when, who, how much/funding source)
- ✓ **clearly linked** to the project and in particular to the lessons learnt during phase 1 of the project
- ✓ related to **implementation** (no more policy learning!!)
- ✓ **endorsed by** the relevant stakeholders and in particular the **policy-responsible body** if needed (signature)

Be proud and loud!

- ✓ take **ownership**
- ✓ **disseminate** it widely
- ✓ keep contact with the **stakeholder group** during phase 2
- ✓ report to the LP and JS about **progress made**

Further information needed?

- article on programme homepage: https://www.interregeurope.eu/news-and-%20events/news/4236/on-the-road-to-implementation-%20tips-for-the-action-plans/

- **programme manual** (in particular section 4.2.2)
- **webinar** held in January 2019
- session during the annual event 'Designing successful action plans'

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Thank you!

QUESTIONS ?

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